Republic of the Philippines
Department of Science and Technology
INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE
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ANNOUNCEMENT OF VACANT POSITIONS

As of April 8, 2021

In compliance with CSC MC No.3 s. 2001 (Implementing RA 7041, Requiring Publication of Vacant Positions in Government Offices), notice is hereby given that the vacant positions listed below at ITDI are proposed to be filled.

POSITION TITLE		REF. ITEM NUMBER	CIVIL SERVICE COMMISSION- QUALIFICATION REQUIREMENT				DUTIES AND RESPONSIBILITIES	ADDITIONAL REQUIREMENT
			EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY		
I. Food Processing Division (FPD)								
1. Chief Science Research Specialist Salary Grade: 24 Basic Annual Salary: P 1,040,904.00 Monthly Additional Allowances P2,000.00 PERA P5,000.00 Representation Allowance P5,000.00 Transportation Allowance P1,500.00 Communication Allowance P3,000.00 Subsistence Allowance At least 23% of Basic Salary as Hazard Pay	1	TDIB-CSRS-4-1998	Master's degree or Certificate in Leadership and Management from the CSC	4 years of supervisory/management experience	40 hours of supervisory/management learning and development intervention undertaken	Career Service (Professional) Second Level Eligibility * RA 1080	• Acts as project leader or coordinator of scientific and technological research and development programs and project in the field of food processing. • Conceptualizes research and development plans, programs, and projects relevant to the objectives of the institute and of the national development programs and projects of the Food Processing Division. • Supervises, direct and manages the operations and activities of the Food Processing Division. • Consults with the director on matters relating to research and development in the field of food processing such as food engineering, food safety, and product development. • Evaluates performances of personnel in the Food Processing Division. • Prepares highly scientific and technical papers for publications. • Attends conferences, meetings, seminars, and related activities pertinent to her works. • Performs other duties which may be assigned from time to time.	• MS degree relevant to the job or advance degree in food processing. PhD is an advantage. • Possess strong management and technical qualifications and skills.

Interested and qualified applicants should signify their interest in writing and attaching the letter of application, the resume or curriculum vitae, Personal Data Sheet with Work Experience Sheet Form, official transcript of records, diploma, certificates of eligibility or board exam results, certificate of trainings, certificate of employment, service record (if applicable), Performance rating in the last rating period (if applicable), and recent 2 X 2 pictures, to the Human Resource Management Office, Administrative Division or send to email address, admhrms@itdi.dost.gov.ph on or before April 30, 2021.