

Republic of the Philippines
 Department of Science and Technology
INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE
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<http://www.itdi.dost.gov.ph>

**ANNOUNCEMENT OF VACANT POSITION
 SELECTION CRITERIA**

As of September 7, 2020

In compliance with CSC MC No.3 s. 2001 (Implementing RA 7041, Requiring Publication of Vacant Positions in Government Offices), notice is hereby given that the vacant positions listed below at ITDI are proposed to be filled.

POSITION TITLE	REF. ITEM NUMBER	CIVIL SERVICE COMMISSION- QUALIFICATION REQUIREMENT				DUTIES AND RESPONSIBILITIES	ADDITIONAL REQUIREMENT	
		EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY			
I. Materials Science Division (MSD)								
1. Senior Science Research Specialist Salary Grade: <u>19</u> Basic Annual Salary: P 561,492.00 Monthly Additional Allowances P2,000.00 PERA P3,000.00 Subsistence Allowance P500 Laundry Allowance At least 15% of Basic Salary as Hazard Pay	1	ITDIB-SRSRS-35-1998	Bachelor's degree relevant to the job	2 years relevant experience	8 hours relevant training	Career Service (Professional) Second Level Eligibility * RA 1080	<ul style="list-style-type: none"> • Participates in the Planning and implementation of Divisional activities. • Prepares proposals and implement projects on materials science, nanotechnology, polymers, composites, ceramics, and surface science/engineering and additive manufacturing • Prepare technical papers for publication, patent application, and presentation • Reviews and studies scientific and technological literature relevant to the field of materials science • Provides technical training and expert advice to other organizations as needed • Attends to technical inquiries and prepare correspondences • Maintain availability of supplies and materials needed in the laboratory 	<ul style="list-style-type: none"> • Preferably with MS in Chemistry, MS in Chemical Engineering or MS in Materials Science Engineering • Passed the Licensure Board Exam or Civil Service Eligibility • At least five year experience in carrying out research works in any field of materials science • Preferably good verbal/written correspondence skills and interpersonal skills • Proficiency in MS office application and its visual basic application • Can work with minimal supervision

Interested and qualified applicants should signify their interest in writing and attaching the letter of application, the resume or curriculum vitae, Personal Data Sheet with Work Experience Sheet Form, official transcript of records, diploma, certificates of eligibility or board exam results, certificate of trainings, certificate of employment, service record (if applicable), Performance rating in the last rating period (if applicable), and recent 2 X 2 pictures, to the Human Resource Management Office, Administrative Division on or before September 22, 2020.

Note:

For Insider applicants, please download Form II: Applicant's Data Sheet to this link http://itdi.dost.gov.ph/images/Personnel/Applicants_Data-Sheet_2016.pdf, and to be submitted together with the above-mentioned documentary requirement.

ITDI, in compliance to Civil Service Commission (CSC) PRIME-HRM, encourages applicants with the necessary qualifications and potential without regard to personal characteristics such as age, sexual orientation and gender identity, civil status, disability, religion, ethnicity and political affiliation.


ANNABELLE V. BRIONES, PhD.
 Director