

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2019

Agency Name : Industrial Technology Development Institute
Agency Code : 190050000000

Book No: _____
Account Title: Advances to Officers and Employees
Account Code: 1990104000

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Name	Particulars	Reference	Total Amount	Amount Due				Remarks
				Less than 30 days	31-60days	61-365 days	Over 1 year	
A. Advances for Special Purpose								
1. Local Travel								
LORELLE BARACOL	Travel to Nueva Ecija dated Oct. 21-24,2019	LDDAP No. 991-10-093-19	7,700.00	7,700.00	-	-	-	Liquidation required within 30 days after date of Travel as per EO No. 298
VALERIE FAY ABLANG	Travel to Puerto Princesa City, Palawan dated Nov. 5-7,2019	LDDAP No. 991-11-178-19	11,100.00	11,100.00	-	-	-	Liquidation required within 30 days after date of Travel as per EO No. 298
JUDY ANN BACUD	Travel to Puerto Princesa City, Palawan dated Nov. 5-7,2019	LDDAP No. 991-11-177-19	10,600.00	10,600.00	-	-	-	Liquidation required within 30 days after date of Travel as per EO No. 298
VIOLETA CONOZA	Travel to Davao City dated Nov. 19-23,2019	LDDAP No. 991-11-549-19	9,900.00	9,900.00	-	-	-	Liquidation required within 30 days after date of Travel as per EO No. 298
JOSEPHINE KING	Travel to Davao City dated Nov. 19-23,2019	LDDAP No. 991-11-550-19	9,900.00	9,900.00	-	-	-	Liquidation required within 30 days after date of Travel as per EO No. 298
LUZMIN ESTEBAN	Travel to Puerto Princesa City, Palawan dated Nov. 26-30,2019	LDDAP No. 991-11-204-19	11,500.00	11,500.00	-	-	-	Liquidation required within 30 days after date of Travel as per EO No. 298
REGINALD ROY DELA CRUZ	Travel to Bontoc, Mt. Province dated Nov. 14-24,2019	LDDAP No. 991-11-208-19	13,270.00	13,270.00	-	-	-	Liquidation required within 30 days after date of Travel as per EO No. 298
REY ADRIAN ILARDE	Travel to Bontoc, Mt. Province dated Nov. 14-24,2019	LDDAP No. 991-11-207-19	13,270.00	13,270.00	-	-	-	Liquidation required within 30 days after date of Travel as per EO No. 298
DIVINE RHEA CERUMA	Travel to Talisay City, Bacolod dated Nov. 27-30,2019	LDDAP No. 994-11-345-19	7,012.00	7,012.00				Liquidation required within 30 days after date of Travel as per EO No. 298
APOLLO VICTOR BAWAGAN	Travel to Talisay City, Bacolod dated Nov. 27-30,2019	LDDAP No. 994-11-346-19	8,919.00	8,919.00				Liquidation required within 30 days after date of Travel as per EO No. 298
JOSEPH HERRERA	Travel to Talisay City, Bacolod dated Nov. 27-30,2019	LDDAP No. 994-11-347-19	6,140.00	6,140.00				Liquidation required within 30 days after date of Travel as per EO No. 298
WILFREDO BALAIS	Travel to Talisay City, Bacolod dated Nov. 27-30,2019	LDDAP No. 994-11-348-19	6,958.00	6,958.00				Liquidation required within 30 days after date of Travel as per EO No. 298
Sub-Total			116,269.00	116,269.00	0.00	0.00	0.00	
2. Foreign Travel								
CRUZ, MA. CECELYN A.			8,208.80	-	-	-	8,208.80	AWOL
AGNES DE ASIS	Travel to Surrey, United Kigdom dated September 24-26,2019	LDDAP No. 991-09-838-19	95,075.14	-	95,075.14	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
AARON DACUYA	Travel to Belgium dated September 16-18,2019	LDDAP No. 991-09-795-19	4,363.70	-	4,363.70	-	-	Refunded last November 21, 2019 per OR No. 8628946
KIVEEN SUYCANO	Travel to Quang Ninh, Vietnam dated Nov. 5-9,2019	LDDAP No. 991-11-181-19	17,894.31	17,894.31	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
LOREIBELLE ABIAN	Travel to Quang Ninh, Vietnam dated Nov. 5-9,2019	LDDAP No. 991-11-182-19	17,894.31	17,894.31	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
SABINO PAULO B. LEONES, JR.	Travel to Quang Ninh, Vietnam dated Nov. 5-9,2019	LDDAP No. 991-11-180-19	17,894.31	17,894.31	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
QUE, MAR CHRISTIAN OCAMPO	Travel to Ohio, United States dated June 29-October 02,2019	LDDAP No. 994-10-171-19	1,396,299.45	-	1,396,299.45	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
MORATALLA, ARIS D	Travel to Dubai dated October 17,2019	LDDAP No. 994-10-170-19	919.95	919.95	-	-	-	Refunded last November 18, 2019 per OR No. 7351942
BRIONES, ANNABELLE VUELBAN	Travel to Dubai dated October 17,2019	LDDAP No. 994-10-171-19	51,009.00	51,009.00	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
REYES, JOCELYN P.	Travel to Kuala Lumpur, Malaysia dated October 21-30,2019	Check No. 842534	125,786.00	125,786.00	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
OCHONA, ZACCHARI N.	Travel to Kuala Lumpur, Malaysia dated October 21-30,2019	Check No. 842532	126,086.80	126,086.80	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298

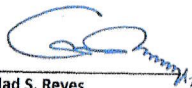
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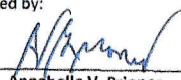
Book No: _____
 Account Title: Advances to Officers and Employees
 Account Code: 1990104000

Name	Particulars	Reference	Total Amount	Amount Due				Remarks
				Less than 30 days	31-60days	61-365 days	Over 1 year	
MONSADA, ARACELI MAGSINO	Travel to Kuala Lumpur, Malaysia dated October 21-30, 2019	Check No. 842531	554,846.00	554,846.00	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
SY, JO ANN CELESTINO	Travel to Ohio, United States dated August 1, 2018 -Feb 05, 2020	LDDAP No. 994-07-537-19	2,514,037.32	2,514,037.32	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
COLLERA, ALVIN KIM MONTEAGUDO	Travel to Ohio, United States dated September 14, 2018- March 17, 2020	LDDAP No. 994-10-136-19	2,546,712.22	2,546,712.22				Liquidation required within 60 days after date of Travel as per EO No. 298
Sub-Total			<u>7,477,027.31</u>	<u>5,973,080.22</u>	<u>1,495,738.29</u>	<u>0.00</u>	<u>8,208.80</u>	
TOTAL			<u>7,593,296.31</u>	<u>6,089,349.22</u>	<u>1,495,738.29</u>	<u>0.00</u>	<u>8,208.80</u>	

Certified Correct:


 Soledad S. Reyes
 Accountant IV

Approved by:


 Dr. Annabelle V. Briones
 Director, ITDI- OIC