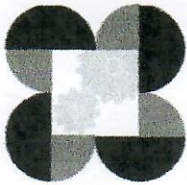


**ANNEX K – Data Breach Response Team**



Republic of the Philippines  
 Department of Science and Technology  
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Management System  
 ISO 9001:2015

www.tuv.com  
 ID 9109835715



June 11, 2021

ITDI Special Order No.: 095  
 Series of 2021

**Subject: Creation of the Data Breach Response Team for Data Privacy Act of 2012**

The Data Privacy Act (DPA) of 2012 is an act protecting individual personal information in Information and Communications Systems in the Government and in the Private Sector. In compliance with the DPA Act of 2012, the Data Breach Response Team is hereby created. The team shall be responsible for the following:

- a. Management of security incidents and personal data breaches
- b. Compliance by the personal information controller or personal information processor with the relevant provisions of the Act, its IRR, and all related issuances by the Commission on personal data breach management.

Duties and Responsibilities of each member are as follows:

GROUP	DUTIES AND RESPONSIBILITIES/ TERMS OF REFERENCE
Decision Maker: <b>Dr. Annabelle V. Briones</b> Alternate Decision Maker: <b>Dr. Zorayda V. Ang</b>	<ul style="list-style-type: none"> <li>• Decision Maker in times of data breach occurrence</li> <li>• Has overall administrator level access on the organizational data</li> </ul>
Date Protection Officer (DPO) – Head: <b>Jose Mari B. Manalo</b> Alternate DPO – Head: <b>Gennie A. Ordoña</b>	<ul style="list-style-type: none"> <li>• Personal Information Controller</li> <li>• Reviews and provides brief evaluation report on the document request</li> <li>• Has overall administrator level access on the organizational data</li> <li>• Investigates incidents in times of security breach</li> </ul>
Data Processor: HR Team, ITDI Technical Services Validators, FOI Receiving Officers	<ul style="list-style-type: none"> <li>• Collects processes, keeps, and maintains document with personal information</li> <li>• Provides necessary information to DPO in times of data breach incidents</li> </ul>

This order shall take effect immediately and shall remain in force until revoked by proper authority.

  
**ANNABELLE V. BRIONES, Ph. D.**  
 Director

*Inspired by Technology, Driven by Innovation*

Membership:

ASEAN Consultative Committee for Standards & Quality - Rubber-Based Product Working Group | ASEAN Rubber Testing Laboratory Committee | Asia Nano Forum (ANF) | Asia-Pacific Food Analysis Network (APFAN) | Asia Packaging Network (APN) | Asia Pacific Legal Metrology Forum (APLMF) | Asia Pacific Metrology Programme (APMP) | General Conference on Weights and Measures (CGPM) | ISTA Global and Asia Pacific | International Association of Packaging Research Institutes (IAPRI)