



### FOI REQUEST FORM (Customer Copy)

Date: \_\_\_\_\_ Request Reference No.: \_\_\_\_\_

Name: \_\_\_\_\_ Contact No.: \_\_\_\_\_

Address: \_\_\_\_\_

ID Presented: \_\_\_\_\_ ID No.: \_\_\_\_\_

Document Requested: \_\_\_\_\_

Purpose: \_\_\_\_\_

Received by: \_\_\_\_\_

*FOI Receiving Officer*

---

### FOI REQUEST FORM (ITDI Copy)

Date: \_\_\_\_\_ Request Reference No.: \_\_\_\_\_

Name: \_\_\_\_\_ Contact No.: \_\_\_\_\_

Address: \_\_\_\_\_

ID Presented: \_\_\_\_\_ ID No.: \_\_\_\_\_

Document Requested: \_\_\_\_\_

Purpose: \_\_\_\_\_

---

#### ***For FOI Receiving Officer Only***

Type of Document: \_\_\_\_\_

Mode of Request: \_\_\_\_\_

Request Forwarded to: \_\_\_\_\_

Remarks: \_\_\_\_\_

Received by: \_\_\_\_\_

*FOI Receiving Officer*