

**ANNOUNCEMENT OF VACANT POSITION
 SELECTION CRITERIA**

As of December 17, 2019

In compliance with CSC MC No.3 s. 2001 (Implementing RA 7041, Requiring Publication of Vacant Positions in Government Offices), notice is hereby given that the vacant position listed below at ITDI is proposed to be filled.

POSITION TITLE	REF. ITEM NUMBER	CIVIL SERVICE COMMISSION- QUALIFICATION REQUIREMENT				DUTIES AND RESPONSIBILITIES	ADDITIONAL REQUIREMENT	
		EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY			
I. Standards and Testing Division (STD)								
1. Senior Science Research Specialist Salary Grade: <u>19</u> Basic Annual Salary: <u>P 543,228.00</u> Monthly Additional Allowances: P2,000.00 PERA P3,500.00 Subsistence Allowance and Laundry At least 15% of Basic Salary as Hazard Pay	1	ITDIB-SRSRS-79-1998	Bachelor's degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional) Second Level Eligibility	<ul style="list-style-type: none"> • Conducts physical/mechanical testing of products and materials samples of Physical Performance Testing Laboratory (PPTL) • Monitors and supervisors the activities of staff • Assists the laboratory Head in achieving the vision of the laboratory • Assists in the validation and scheduling of request for Technical Services and Formula of Conversion • Helps in the research on methodology • Review and checks test reports, formula of conversion certificates, and other reports • Assists in checking and monitoring laboratory requirements and equipment • Attends to technical inquiries and prepares correspondences 	<ul style="list-style-type: none"> • Bachelor of Science in Mechanical, Chemical Engineering or other related science courses graduate, MS degree is an advantage • Passed the Licensure Board Examination or Civil Service Eligibility • With at least five (5) years of relevant experience in physical/mechanical & performance testing of different material samples • Preferably good verbal/written communication skills and interpersonal skills

Qualified and interested applicants may apply personally and submit a letter of application, resume or curriculum vitae, Personal Data Sheet, official transcript of records, diploma, certificates of eligibility or board exam results, certificate of trainings, certificate of employment, service record (if applicable), Performance rating in the last rating period (if applicable), and recent 2 X 2 pictures, to the Human Resource Management Office, Administrative Division on or before January 14, 2020.

Note:

For Insider applicants, please download Form II: Applicant's Data Sheet to this link http://itdi.dost.gov.ph/images/Personnel/Applicants_Data-Sheet_2016.pdf, and to be submitted together with the above-mentioned documentary requirement.