

**ANNOUNCEMENT OF VACANT POSITIONS  
 SELECTION CRITERIA**

As of February 18, 2025

In compliance with CSC MC No.3 s. 2001 (Implementing RA 7041, Requiring Publication of Vacant Positions in Government Offices), notice is hereby given that the vacant positions listed below at ITDI are proposed to be filled.

POSITION TITLE	REF. ITEM NUMBER	CIVIL SERVICE COMMISSION- QUALIFICATION REQUIREMENT				DUTIES AND RESPONSIBILITIES	ADDITIONAL REQUIREMENT
		EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY		
<b>I. Standards and Testing Division (STD)</b>							
<b>1. Science Research Specialist I</b> Salary Grade: <b>13</b> Basic Annual Salary: <b>P 413, 052.00</b> Monthly Additional Allowances: P2,000.00 PERA P3,000.00 Subsistence Allowance P500 Laundry Allowance At least 15% of Basic Salary as Hazard Pay	1	ITDIB-SRAS1-51-1998	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility  <ul style="list-style-type: none"> <li>● Assists the Science Research Specialist II and Senior Science Research Specialist in undertaking the testing activities of the Section/Laboratory;</li> <li>● Conducts research studies on new test methodologies;</li> <li>● Study, correlate and determine work procedures, methods and techniques to be used for testing activities;</li> <li>● Execution of the work assignment assigned by supervisors, and contribute to discussions for scientific development.</li> </ul>	<ul style="list-style-type: none"> <li>● Preferably BS Chemistry graduate or allied course, with active license as a chemist;</li> <li>● Preferably with experience in analytical chemical testing and PNS ISO/IEC 17025 compliance and implementation;</li> <li>● Competent in the conduct of analytical test methods for various sample matrices handled by the Chemistry Laboratory;</li> <li>● Preferably with relevant training on method validation, quality control and measurement uncertainty, completed (in-house or sourced out);</li> <li>● Knowledge of chemical principles for analytical, inorganic and organic chemistry methodology, method validation/verification, internal quality control, uncertainty of measurement, basic to advanced instrumentation, and other critical technical aspects of analytical methods;</li> <li>● Good communication skills (both written and oral), good decision-making to technical problems.</li> </ul>

**Interested and qualified applicants should signify their interest in writing and attaching the letter of application, the resume or curriculum vitae, Personal Data Sheet with Work Experience Sheet Form, official transcript of records, diploma, certificates of eligibility or board exam results, certificate of trainings, certificate of employment, service record (if applicable), Performance rating in the last rating period (if applicable), and recent 2 X 2 pictures, to the Human Resource Management Office, Administrative Division or send to email address, [admhrms@itdi.dost.gov.ph](mailto:admhrms@itdi.dost.gov.ph) (subject: Name of Position\_Division) on or before March 3, 2025.**

**Note:**

**For insider applicants, please download Form II: Applicant's Data Sheet to this link [http://itdi.dost.gov.ph/images/Personnel/Applicants\\_Data-Sheet\\_2016.pdf](http://itdi.dost.gov.ph/images/Personnel/Applicants_Data-Sheet_2016.pdf), and to be submitted together with the above-mentioned documentary requirement.**

**ITDI, in compliance to Civil Service Commission (CSC) PRIME-HRM, encourages applicants with the necessary qualifications and potential without regard to personal characteristics such as age, sexual orientation and gender identity, civil status, disability, religion, ethnicity and political affiliation.**

  
**DR. ANNABELLE V. BRIONES**  
 Director