

**ANNOUNCEMENT OF VACANT POSITIONS  
 SELECTION CRITERIA**

As of February 26, 2024

In compliance with CSC MC No.3 s. 2001 (Implementing RA 7041, Requiring Publication of Vacant Positions in Government Offices), notice is hereby given that the vacant positions listed below at ITDI are proposed to be filled.

POSITION TITLE	REF. ITEM NUMBER	CIVIL SERVICE COMMISSION- QUALIFICATION REQUIREMENT				DUTIES AND RESPONSIBILITIES	ADDITIONAL REQUIREMENT
		EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY		
<b>I. Standards and Testing Division (STD)</b>							
<b>1. Science Research Specialist II</b> Salary Grade: <b>16</b> Basic Annual Salary: P 476,064.00 Monthly Additional Allowances: P2,000.00 PERA P3,000.00 Subsistence Allowance P500.00 Laundry Allowance At least 15% of Basic Salary as Hazard Pay	<b>1</b>	ITDIB-SRAS2-103-1998  Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional) Second Level Eligibility	<ul style="list-style-type: none"> <li>● Assists the Supervising Science Research Specialist in undertaking the R&amp;D activities of the Section/Laboratory;</li> <li>● Conducts research studies on new research projects;</li> <li>● Studies, correlates and determines work procedure, methods and techniques to be used for research work;</li> <li>● Supervises and gives work assignment to lower technical staff, discussion for scientific development;</li> <li>● Perform other related duties;</li> <li>● Conducts technical testing services for bioefficacy evaluation of household insecticide products;</li> <li>● Reviews and validates standard test methods for efficacy testing of household products;</li> <li>● Monitors the breeding of household insect pest in the laboratory</li> <li>● Prepares proposals and implement projects;</li> <li>● Prepares test reports and technical paper for publication;</li> <li>● Attends to technical inquiries and prepares correspondences;</li> <li>● Attends training/seminars related to work</li> </ul>	<ul style="list-style-type: none"> <li>● Preferably BS Agriculture major in Entomology, MS unit is an advantage</li> <li>● With at least one year experience in carrying research in the field of entomology</li> <li>● With at least 8 hours relevant training on biological testing, good laboratory practices, and or good clinical practices</li> <li>● With knowledge in technical writing and biostatistics</li> <li>● With knowledge and or experience inbreeding household pest in the laboratory</li> <li>● Preferably with ISO background (ISO9001 and/or ISO 17025)</li> <li>● Preferably with good communication skills both written and oral, good interpersonal skills and decision-making skills to technical problem</li> <li>● Can work with minimal supervision</li> </ul>

*Interested and qualified applicants should signify their interest in writing and attaching the letter of application, the resume or curriculum vitae, Personal Data Sheet with Work Experience Sheet Form, official transcript of records, diploma, certificates of eligibility or board exam results, certificate of trainings, certificate of employment, service record (if applicable), Performance rating in the last rating period (if applicable), and recent 2 X 2 pictures, to the Human Resource Management Office, Administrative Division or send to email address, [admhrms@itdi.dost.gov.ph](mailto:admhrms@itdi.dost.gov.ph) (subject: Name of Position\_Division) on or before March 12, 2024.*

**Note:**

*For insider applicants, please download Form II: Applicant's Data Sheet to this link [http://itdi.dost.gov.ph/images/Personnel/Applicants\\_Data-Sheet\\_2016.pdf](http://itdi.dost.gov.ph/images/Personnel/Applicants_Data-Sheet_2016.pdf), and to be submitted together with the above-mentioned documentary requirement.*

*ITDI, in compliance to Civil Service Commission (CSC) PRIME-HRM, encourages applicants with the necessary qualifications and potential without regard to personal characteristics such as age, sexual orientation and gender identity, civil status, disability, religion, ethnicity and political affiliation.*

  
**DR. ANNABELLE V. BRIONES**  
 Director