

Republic of the Philippines  
 Department of Science and Technology  
**INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE**  
 DOST Cpd., General Santos Ave., Bicutan, Taguig City  
 Tel. Nos. : 8683-7750 to 69 (DOST - ITDI Trunklines)  
<http://www.itdi.dost.gov.ph>

**ANNOUNCEMENT OF VACANT POSITIONS  
 SELECTION CRITERIA**

As of October 3, 2024

In compliance with CSC MC No.3 s. 2001 (Implementing RA 7041, Requiring Publication of Vacant Positions in Government Offices), notice is hereby given that the vacant positions listed below at ITDI are proposed to be filled.


POSITION TITLE	REF. ITEM NUMBER	CIVIL SERVICE COMMISSION- QUALIFICATION REQUIREMENT				DUTIES AND RESPONSIBILITIES	ADDITIONAL REQUIREMENT
		EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY		
<b>I. Standards and Testing Division (STD)</b>							
<b>1. Supervising Science Research Specialist</b> Salary Grade: <b>22</b> Basic Annual Salary: <u>P 898, 032.00</u> Monthly Additional Allowances: P2,000.00 PERA P3,000.00 Subsistence Allowance P500 Laundry Allowance At least 15% of Basic Salary as Hazard Pay	1	ITDIB-SVSRS-24-1998	Bachelor's degree relevant to the job	3 years of relevant experience	16 hours of relevant training	Career Service (Professional) Second Level Eligibility  <ul style="list-style-type: none"> <li>● Assist in the planning and coordination of R&amp;D and/or technical service projects of the Institute; direct and/or undertake major R&amp;D and/or technical service projects</li> <li>● Initiate and evaluate research projects suggested by the research staff</li> <li>● Participate in scientific conferences, seminars and discussions for the scientific advancement and keep up on the R&amp;D activities in area of specialization</li> <li>● Do other related work</li> </ul>	<ul style="list-style-type: none"> <li>● Preferably BS Chemistry or Allied course graduate, with active license as a chemist (complying with RA 10657), MS graduate or with MS units would be an advantage</li> <li>● Preferably with at least three (3) years of experience in chemical testing and in PNS ISO/IEC 17025 implementation</li> <li>● Competent in the conduct of analytical chemical test methods for various sample matrices handled by the Chemistry Laboratory</li> <li>● Preferably with at least sixteen (16) hours of training in chemical analysis,</li> <li>● Extensive knowledge on chemistry and chemical analysis, methodology, method development, verification, and validation, internal quality control, measurement uncertainty, basic and advanced instrumentation, and other critical aspects of analytical chemistry</li> <li>● A good leader with good communication skills (both written and oral); good judgment, problem solving, and decision-making skills to technical problems</li> <li>● Experience in handling relevant projects would be an advantage</li> </ul>

*Interested and qualified applicants should signify their interest in writing and attaching the letter of application, the resume or curriculum vitae, Personal Data Sheet with Work Experience Sheet Form, official transcript of records, diploma, certificates of eligibility or board exam results, certificate of trainings, certificate of employment, service record (if applicable), Performance rating in the last rating period (if applicable), and recent 2 X 2 pictures, to the Human Resource Management Office, Administrative Division or send to email address, [admhrms@itdi.dost.gov.ph](mailto:admhrms@itdi.dost.gov.ph) (subject: Name of Position\_Division) on or before October 15, 2024.*

**Note:**

*For Insider applicants, please download Form II: Applicant's Data Sheet to this link [http://itdi.dost.gov.ph/images/Personnel/Applicants\\_Data-Sheet\\_2016.pdf](http://itdi.dost.gov.ph/images/Personnel/Applicants_Data-Sheet_2016.pdf), and to be submitted together with the above-mentioned documentary requirement.*

*ITDI, in compliance to Civil Service Commission (CSC) PRIME-HRM, encourages applicants with the necessary qualifications and potential without regard to personal characteristics such as age, sexual orientation and gender identity, civil status, disability, religion, ethnicity and political affiliation.*

  
**DR. ANNABELLE V. BRIONES**

Director