

**ANNOUNCEMENT OF VACANT POSITIONS
 SELECTION CRITERIA**

As of August 19, 2024

In compliance with CSC MC No.3 s. 2001 (Implementing RA 7041, Requiring Publication of Vacant Positions in Government Offices), notice is hereby given that the vacant positions listed below at ITDI are proposed to be filled.

| POSITION TITLE | REF. ITEM NUMBER | CIVIL SERVICE COMMISSION- QUALIFICATION REQUIREMENT | | | | DUTIES AND RESPONSIBILITIES | ADDITIONAL REQUIREMENT |
|---|------------------|---|---------------------------------------|---------------|---------------|--|--|
| | | EDUCATION | EXPERIENCE | TRAINING | ELIGIBILITY | | |
| I. Environment and Biotechnology Division (EBD) | | | | | | | |
| 1. Science Research Specialist I Salary Grade: 13 Basic Annual Salary: P 375,840.00 Monthly Additional Allowances: P2,000.00 PERA P3,000.00 Subsistence Allowance P500 Laundry Allowance At least 15% of Basic Salary as Hazard Pay | 1 | ITDIB-SRAS1-21-1998 | Bachelor's degree relevant to the job | None required | None required | Career Service (Professional) Second Level Eligibility <ul style="list-style-type: none"> ● Assist in the implementation of research projects through conduct of experimental procedures, monitoring, data gathering and analysis; ● Contribute to the planning and preparation of research projects through gathering of literature and scientific reports, providing technical inputs, and coordinating with stakeholders; ● Provide technical assistance and assist in technology transfer activities and training on solid waste management technologies and related areas; ● Performs other related duties by accomplishing assigned tasks within the prescribed period. | <ul style="list-style-type: none"> ● Graduate of BS Biology, Chemical Engineering, Environmental Engineering, or other related courses ● Familiar with basic research process ● Preferably with experience on solid waster management, recycling or other environmental management-related activities ● With appropriate PRC License |

Interested and qualified applicants should signify their interest in writing and attaching the letter of application, the resume or curriculum vitae, Personal Data Sheet with Work Experience Sheet Form, official transcript of records, diploma, certificates of eligibility or board exam results, certificate of trainings, certificate of employment, service record (if applicable), Performance rating in the last rating period (if applicable), and recent 2 X 2 pictures, to the Human Resource Management Office, Administrative Division or send to email address, admhrms@itdi.dost.gov.ph (subject: Name of Position_Division) on or before August 30, 2024.

Note:

For Insider applicants, please download Form II: Applicant's Data Sheet to this link http://itdi.dost.gov.ph/images/Personnel/Applicants_Data-Sheet_2016.pdf, and to be submitted together with the above-mentioned documentary requirement.

ITDI, in compliance to Civil Service Commission (CSC) PRIME-HRM, encourages applicants with the necessary qualifications and potential without regard to personal characteristics such as age, sexual orientation and gender identity, civil status, disability, religion, ethnicity and political affiliation.


DR. ANNABELLE V. BRIONES
 Director