

**ANNOUNCEMENT OF VACANT POSITIONS
 SELECTION CRITERIA**

As of November 30, 2023

In compliance with CSC MC No.3 s. 2001 (Implementing RA 7041, Requiring Publication of Vacant Positions in Government Offices), notice is hereby given that the vacant positions listed below at ITDI are proposed to be filled.


POSITION TITLE	REF. ITEM NUMBER	CIVIL SERVICE COMMISSION- QUALIFICATION REQUIREMENT				DUTIES AND RESPONSIBILITIES	ADDITIONAL REQUIREMENT	
		EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY			
I. Materials Science Division (MSD)								
1. Senior Science Research Specialist Salary Grade: 19 Basic Annual Salary: P 616, 264.00 Monthly Additional Allowances: P2,000.00 PERA P3,000.00 Subsistence Allowance P500 Laundry Allowance At least 15% of Basic Salary as Hazard Pay	1	ITDIB-SRSRS-20-1998	Bachelor's degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional) Second Level Eligibility	<ul style="list-style-type: none"> ● Conducts research and development studies, test and observations in the field of ceramics, nanotechnology and other related materials; ● Seeks and provides scientific explanations of research and development findings; ● Prepares research and development programs, projects and studies; ● Reviews and studies scientific and technological literature relevant to the field of materials science; ● Prepares progress report, terminal report and scientific or technical paper for publication in accordance with approved standards; ● Identifies and defines scientific and technological problems relevant to the need of clientele; ● Attends conferences, meetings, seminars and relevant activities; ● Performs other duties which may be assigned from time to time. 	<ul style="list-style-type: none"> ● Graduate of Chemical Engineering, Chemistry, Materials Science of Engineering or related field; ● Preferably with PRC License; ● Preferably with MS/PhD units or degree; ● Has good verbal/written communication and interpersonal skills; ● With people management skills; ● Computer literate (Microsoft Programs and other applications); ● At least one (1) - year experience carrying out research as project leader in any fields of materials science.

Interested and qualified applicants should signify their interest in writing and attaching the letter of application, the resume or curriculum vitae, Personal Data Sheet with Work Experience Sheet Form, official transcript of records, diploma, certificates of eligibility or board exam results, certificate of trainings, certificate of employment, service record (if applicable), Performance rating in the last rating period (if applicable), and recent 2 X 2 pictures, to the Human Resource Management Office, Administrative Division or send to email address, admhrms@itdi.dost.gov.ph (subject: Name of Position_Division) on or before December 14, 2023.

Note:

For Insider applicants, please download Form II: Applicant's Data Sheet to this link http://itdi.dost.gov.ph/images/Personnel/Applicants_Data-Sheet_2016.pdf, and to be submitted together with the above-mentioned documentary requirement.

ITDI, in compliance to Civil Service Commission (CSC) PRIME-HRM, encourages applicants with the necessary qualifications and potential without regard to personal characteristics such as age, sexual orientation and gender identity, civil status, disability, religion, ethnicity and political affiliation.


DR. ANNABELLE V. BRIONES
 Director