

Republic of the Philippines
 Department of Science and Technology
INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE
 DOST Cpd., General Santos Ave., Bicutan, Taguig City
 Tel. Nos. : 8683-7750 to 69 (DOST - ITDI Trunklines)
<http://www.itdi.dost.gov.ph>

**ANNOUNCEMENT OF VACANT POSITIONS
 SELECTION CRITERIA**

As of August 16, 2023

In compliance with CSC MC No.3 s. 2001 (Implementing RA 7041, Requiring Publication of Vacant Positions in Government Offices), notice is hereby given that the vacant positions listed below at ITDI are proposed to be filled.

POSITION TITLE	REF. ITEM NUMBER	CIVIL SERVICE COMMISSION- QUALIFICATION REQUIREMENT				DUTIES AND RESPONSIBILITIES	ADDITIONAL REQUIREMENT	
		EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY			
I. Standards and Testing Division (STD)								
1. Supervising Science Research Specialist Salary Grade: 22 Basic Annual Salary: P 858, 132.00 Monthly Additional Allowances: P2,000.00 PERA P3,000.00 Subsistence Allowance P500 Laundry Allowance At least 15% of Basic Salary as Hazard Pay	1	ITDIB-SVRS-22-1998	Bachelor's degree relevant to the job	3 years of relevant experience	16 hours of relevant training	Career Service (Professional) Second Level Eligibility * RA 1080	<ul style="list-style-type: none"> ● Assists in the planning and coordination of R&D and/or technical service projects of the Institute; ● Direct and/or undertake major R&D and/or technical service projects; ● Initiate and evaluate research projects suggested by the research staff; ● Participate in scientific conferences, seminars and discussions for the scientific advancement and keep up on the R&D activities in area of specialization; ● Do other related work; ● Performs other related duties. 	<ul style="list-style-type: none"> ● Education: BS Medical Technology, Microbiology, Animal Science, Entomology, or Pharmacy graduate or other allied course; MS graduate or with MS units would be an advantage; ● Preferably with five (5) years of experience in biological testing with supervisory position and five (5) years of experience in regulatory compliance (e.g., FDA, DTI, etc.) ● Competent in the conduct of biological test methods for various sample matrices; ● At least eight (8) hours of relevant supervisory training completed (in-house or out-sourced) ● Extensive knowledge on handling of biological products; extensive exposure on the use of various instruments for biological analyses; ● A good leader with good communication skills. (both written and oral); excellent judgement to technical problems; good problem-solving skills; ● Experience in handling relevant projects would be an advantage.

Interested and qualified applicants should signify their interest in writing and attaching the letter of application, the resume or curriculum vitae, Personal Data Sheet with Work Experience Sheet Form, official transcript of records, diploma, certificates of eligibility or board exam results, certificate of trainings, certificate of employment, service record (if applicable), Performance rating in the last rating period (if applicable), and recent 2 X 2 pictures, to the Human Resource Management Office, Administrative Division or send to email address, admhrms@itdi.dost.gov.ph (subject: Name of Position_Division) on or before September 4, 2023.

Note:

For Insider applicants, please download Form II: Applicant's Data Sheet to this link http://itdi.dost.gov.ph/images/Personnel/Applicants_Data-Sheet_2016.pdf, and to be submitted together with the above-mentioned documentary requirement.

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ITDI, in compliance to Civil Service Commission (CSC) PRIME-HRM, encourages applicants with the necessary qualifications and potential without regard to personal characteristics such as age, sexual orientation and gender identity, civil status, disability, religion, ethnicity and political affiliation.


DR. ANNABELLE V. BRIONES
Director