

**ANNOUNCEMENT OF VACANT POSITIONS
 SELECTION CRITERIA**

As of August 16, 2023

In compliance with CSC MC No.3 s. 2001 (Implementing RA 7041, Requiring Publication of Vacant Positions in Government Offices), notice is hereby given that the vacant positions listed below at ITDI are proposed to be filled.

| POSITION TITLE | REF. ITEM NUMBER | CIVIL SERVICE COMMISSION- QUALIFICATION REQUIREMENT | | | | DUTIES AND RESPONSIBILITIES | ADDITIONAL REQUIREMENT | |
|--|------------------|---|---------------------------------------|---------------|---------------|--|--|--|
| | | EDUCATION | EXPERIENCE | TRAINING | ELIGIBILITY | | | |
| I. Food Processing Division (FPD) | | | | | | | | |
| 1. Science Research Analyst Salary Grade: 11 Basic Annual Salary: P 305,268.00 Monthly Additional Allowances: P2,000.00 PERA P3,000.00 Subsistence Allowance P500 Laundry Allowance At least 15% of Basic Salary as Hazard Pay | 1 | ITDIB-SRAN-3-1998 | Bachelor's degree relevant to the job | None required | None required | Career Service (Professional) Second Level Eligibility | <ul style="list-style-type: none"> ● Under immediate supervision, operates simple laboratory apparatus and equipment; ● Prepares research and development projects and study proposals/working plans in accordance with approved R&D designs and standards; ● Seeks and provides scientific explanation of research and development findings as well as solutions to technical problems; ● Prepares progress report, terminal reports and scientific or technical paper. | <ul style="list-style-type: none"> ● Preferably BS Chemistry graduate; ● Must have a government license to practice Chemistry; ● Has the ability to apply research protocols, methods and procedures, and data gathering in food analysis and in R&D. |

Interested and qualified applicants should signify their interest in writing and attaching the letter of application, the resume or curriculum vitae, Personal Data Sheet with Work Experience Sheet Form, official transcript of records, diploma, certificates of eligibility or board exam results, certificate of trainings, certificate of employment, service record (if applicable), Performance rating in the last rating period (if applicable), and recent 2 X 2 pictures, to the Human Resource Management Office, Administrative Division or send to email address, admhrms@itdi.dost.gov.ph (subject: Name of Position_Division) on or before September 4, 2023.

Note:

For Insider applicants, please download Form II: Applicant's Data Sheet to this link http://itdi.dost.gov.ph/images/Personnel/Applicants_Data-Sheet_2016.pdf, and to be submitted together with the above-mentioned documentary requirement.

ITDI, in compliance to Civil Service Commission (CSC) PRIME-HRM, encourages applicants with the necessary qualifications and potential without regard to personal characteristics such as age, sexual orientation and gender identity, civil status, disability, religion, ethnicity and political affiliation.


DR. ANNABELLE V. BRIONES
 Director