

**ANNOUNCEMENT OF VACANT POSITIONS  
 SELECTION CRITERIA**

As of May 22, 2023

In compliance with CSC MC No.3 s. 2001 (Implementing RA 7041, Requiring Publication of Vacant Positions in Government Offices), notice is hereby given that the vacant positions listed below at ITDI are proposed to be filled.

POSITION TITLE	REF. ITEM NUMBER	CIVIL SERVICE COMMISSION- QUALIFICATION REQUIREMENT				DUTIES AND RESPONSIBILITIES	ADDITIONAL REQUIREMENT	
		EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY			
<b>I. Standards and Testing Division (STD)</b>								
<b>1. Senior Science Research Specialist</b> Salary Grade: <u>19</u> Basic Annual Salary: <u>P 616, 284.00</u> Monthly Additional Allowances: P2,000.00 PERA P3,000.00 Subsistence Allowance P500.00 Laundry Allowance At least 15% of Basic Salary as Hazard Pay	1	ITDIB-SRSRS-69-1998	Bachelor's degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional) Second Level Eligibility * RA 10657	<ul style="list-style-type: none"> <li>● Assists the Supervising Science Research Specialist in undertaking the R&amp;D activities of the Section/Laboratory;</li> <li>● Conducts research studies on new research projects;</li> <li>● Studies, correlates and determines work procedure, methods and techniques to be used for research work;</li> <li>● Supervises and gives work assignment to lower technical staff, discussion for scientific development;</li> <li>● Perform other related duties.</li> </ul>	<ul style="list-style-type: none"> <li>● BS Chemistry graduate or other allied course</li> <li>● Passed the Chemistry Licensure Examination and with active chemist license from PRC based on RA 10657</li> <li>● At least two (2) years of experience in chemical testing and analysis;</li> <li>● At least two (2) years of experience in PNS ISO/IEC 17025 compliance and implementation;</li> <li>● Competent in conducting analytical test methods for various sample matrices;</li> <li>● With at least 8 hours relevant training on method validation, measurement uncertainty, and internal quality control;</li> <li>● Knowledgeable on chemistry principles, testing methodologies, fundamental and advanced instrumentation, and other critical aspects of chemical analysis;</li> <li>● With relevant experience in handling projects is an advantage.</li> </ul>

*Interested and qualified applicants should signify their interest in writing and attaching the letter of application, the resume or curriculum vitae, Personal Data Sheet with Work Experience Sheet Form, official transcript of records, diploma, certificates of eligibility or board exam results, certificate of trainings, certificate of employment, service record (if applicable), Performance rating in the last rating period (if applicable), and recent 2 X 2 pictures, to the Human Resource Management Office, Administrative Division or send to email address, [admhrms@itdi.dost.gov.ph](mailto:admhrms@itdi.dost.gov.ph) (subject: Name of Position\_Division) on or before June 4, 2023.*

**Note:**

*For Insider applicants, please download Form II: Applicant's Data Sheet to this link [http://itdi.dost.gov.ph/images/Personnel/Applicants\\_Data-Sheet\\_2016.pdf](http://itdi.dost.gov.ph/images/Personnel/Applicants_Data-Sheet_2016.pdf), and to be submitted together with the above-mentioned documentary requirement.*

*ITDI, in compliance to Civil Service Commission (CSC) PRIME-HRM, encourages applicants with the necessary qualifications and potential without regard to personal characteristics such as age, sexual orientation and gender identity, civil status, disability, religion, ethnicity and political affiliation.*