

**ANNOUNCEMENT OF VACANT POSITIONS
 SELECTION CRITERIA**

As of May 22, 2023

In compliance with CSC MC No.3 s. 2001 (Implementing RA 7041, Requiring Publication of Vacant Positions in Government Offices), notice is hereby given that the vacant positions listed below at ITDI are proposed to be filled.

POSITION TITLE	REF. ITEM NUMBER	CIVIL SERVICE COMMISSION- QUALIFICATION REQUIREMENT				DUTIES AND RESPONSIBILITIES	ADDITIONAL REQUIREMENT
		EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY		
I. National Metrology Division (NMD)							
1. Senior Science Research Specialist Salary Grade: 19 Basic Annual Salary: P 598, 020.00 Monthly Additional Allowances: P2,000.00 PERA P3,000.00 Subsistence Allowance P500.00 Laundry Allowance At least 15% of Basic Salary as Hazard Pay	1	ITDIB-SRSRS-64-1998	Bachelor's degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional) Second Level Eligibility *RA 1080 ● Assists in the planning, monitoring, supervision of activities of the section; ● Manages the development and production of PT materials; ● Manages the organization and provision of PT schemes; ● Performs statistical evaluation of PT results, and prepares PT reports; ● Conducts microbiology analysis of food and water, method validation/verification studies, estimation of uncertainty of measurement, quality assurance activities in microbiology laboratory; ● Performance technical function as per ISO standard; ● Undertakes R&D activities of the section, project proposal and implementation.	● Graduate of Bachelor's Degree in Microbiology, Medical Technology and all Allied Science; ● Completed at least 2 years' experience in the development and production of proficiency test materials for microbiology testing, and organization and provision of proficiency test schemes; ● Competent in the conduct of analytical methods for the microbiology testing food and water; ● With experience in the implementation of quality managements system based on ISO/IEC 17025; ● With experience training and experience in method validation/verification, estimation of uncertainty of measurement, quality assurance and other technical aspects in microbiology testing; ● Good communication skills, both oral and written: good decision making to technical problems; ● With background in R&D project proposal and implementation.

Interested and qualified applicants should signify their interest in writing and attaching the letter of application, the resume or curriculum vitae, Personal Data Sheet with Work Experience Sheet Form, official transcript of records, diploma, certificates of eligibility or board exam results, certificate of trainings, certificate of employment, service record (if applicable), Performance rating in the last rating period (if applicable), and recent 2 X 2 pictures, to the Human Resource Management Office, Administrative Division or send to email address, admhrms@itdi.dost.gov.ph (subject: Name of Position_Division) on or before June 4, 2023.

Note:

For Insider applicants, please download Form II: Applicant's Data Sheet to this link http://itdi.dost.gov.ph/images/Personnel/Applicants_Data-Sheet_2016.pdf, and to be submitted together with the above-mentioned documentary requirement.

ITDI, in compliance to Civil Service Commission (CSC) PRIME-HRM, encourages applicants with the necessary qualifications and potential without regard to personal characteristics such as age, sexual orientation and gender identity, civil status, disability, religion, ethnicity and political affiliation.