

INVITATION TO BID

PROCUREMENT OF JANITORIAL SERVICES

1. The **Industrial Technology Development Institute**, through **General Appropriations Act (GAA)** intends to apply the sum of **Two Million Five Hundred Pesos only (Php 2,500,000.00)** being the Approved Budget for the Contract (ABC) to payments for the first year of the two (2) year period, involving the **Procurement of Janitorial Services** covering the period from April 1, 2018 to March 31, 2020. Bids received in excess of the ABC shall be automatically rejected at the bid opening.
2. The **Industrial Technology Development Institute (ITDI)** now invites bids for the Procurement of Janitorial Services. Duration of the contract to be bid shall be April 1, 2018 to March 31, 2020. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instruction to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".
 - (i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information and inspect the Bidding Documents at the **ITDI BAC Secretariat, Second Floor Metrology Bldg.** starting **February 21, 2018** from **8:00AM – 4:00PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders from **February 21, 2018 until March 12, 2018** from the ITDI BAC Secretariat, Second Floor Metrology Bldg. upon payment of the applicable fee for Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Three Thousand Pesos (P 3,000.00) only**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity. However, should the Bidders decide to participate in the bidding, they shall pay non-refundable fee for the Bidding Documents not later than the submission of their bids.
6. The ITDI-BAC will hold a **Pre-Bid Conference** on **February 27, 2018** at **9:00 A.M** at the **Metrology Conference Room, 2nd Floor ITDI Metrology Building, DOST Compound Gen. Santos Ave. Bicutan, Taguig City**.

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7. Bids must be duly received by ITDI-BAC Secretariat at the **Metrology Conference Room, 2nd Floor., ITDI Metrology Building, DOST Compound Bicutan, Taguig City** on **March 12, 2018** between **8:30 AM – 8:45 AM**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18:
8. Bid opening shall be on **March 12, 2018** and shall start at **9:00 A.M.** at the **Metrology Conference Room, 2nd Floor, ITDI, Metrology Building, Bicutan, Taguig City**. Bids will be opened in the presence of the bidders' representatives who choose to attend. Late bids shall not be accepted.
9. The **Industrial Technology Development Institute (ITDI)** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:



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Noted by:



ANNABELLE V. BRIONES, PhD
OIC – Office of the Director, ITDI

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