



Republic of the Philippines  
Department of Science and Technology  
**INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE**  
DOST Cpd., General Santos Ave., Bicutan, Taguig City  
Tel. Nos. : 837-2071 to 82 (DOST Trunklines) Telefax No.: 837-3167  
<http://www.itdi.dost.gov.ph>

**PROJECT :** SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR THE DESIGN AND BUILD OF RETROFITTING OF EXISTING MAIN COLD-WATER LINE FOR ITDI BUILDINGS-CO-2019-01

**LOCATION:** DOST Compound, Gen. Santos Ave., Bicutan, Taguig City

**OWNER :** Industrial Technology Development Institute (ITDI)

**SUBJECT :** BID BULLETIN NO. 1

**Date :** May 16, 2019

This Bid Bulletin No. 1 is being issued to Bidders for their information and guidance in the preparation of their bids and shall be taken into consideration in their proposal. This bid bulletin will form part of the contract for this project.

**1. Governing Rules:**

Bidding and contract award for the above project shall be governed by the Revised Implementing Rules and Regulations of RA 9184 and the Philippine Bidding Documents (PBD), Fifth Edition, October 2016. Any discrepancy between the General Conditions and RA 9184, R.A 9184 shall prevail.

**2. Marking and Sealing of Bids**

- a. Contents of sealed envelope marked "ORIGINAL BID"  
Sealed Envelope 1 marked "Original – Eligibility & Technical Proposal"  
Sealed Envelope 2 marked "Original – Financial Proposal"
- b. Contents of sealed envelope marked "COPY NO. 1"  
Sealed Envelope 1 marked "Copy No. 1 – Eligibility & Technical Proposal"  
Sealed Envelope 2 marked "Copy No. 1 – Financial Proposal"
- c. Contents of sealed envelope marked "COPY NO. 2"  
Sealed Envelope 1 marked "Copy No. 2 – Eligibility & Technical Proposal"  
Sealed Envelope 2 marked "Copy No. 2 – Financial Proposal"
- d. The sealed outer envelopes marked "ORIGINAL BID", "COPY NO. 1" and "COPY NO. 2" shall be enclosed in one single envelope/package.
- e. All envelopes shall contain the following:

**PROJECT: (NAME OF THE PROJECT)**

**(NAME AND ADDRESS OF BIDDER IN CAPITAL LETTER)**

**TO: THE INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE (ITDI)**

**NORBERTO G. AMBAGAN, PhD  
ITDI-BAC CHAIRPERSON, SUB.COM. FOR INFRASTRUCTURE  
Metrology Building, DOST Compound  
Bicutan, Taguig City**

**DO NOT OPEN BEFORE: Scheduled date & time of opening of bids**

**3. Items to be considered in the preparation of Bid**

**3.1 Bid Proposal** shall be in Philippine currency.

**3.2** The bid shall be signed on each and every page by the duly authorized signatory of the bidder. Items with erasures on the bid should bear the initials of the authorized signatory.

**3.3** Bidders shall submit a Bid Securing Declaration or at least one (1) other Bid Security, the amount of which shall not be less than the percentage of the ABC in accordance with the following schedule:

Forms of bid Security	Amount of Bid Security (Not less than to Percentage of the ABC)
a) Cash or Cashier's/manager's check issued by a Universal or Commercial Bank	Two percent (2%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security	Five percent (5%)

**3.4** Bid bonds should be posted in favor of Industrial Technology Development Institute. If other than GSIS, the bid bond should be accompanied with certificate of accreditation from the Insurance Commission. Bid bonds should be submitted with original receipts of payments. Bid security shall be Callable on Demand with a validity period of 120 calendar days.

**3.5** To guarantee the faithful performance by the winning bidder of its obligations under the contract, it shall post performance security taken from the categories below the amount of which shall be not be less than the percentage of the total contract price in accordance with the following schedule:

Forms of Performance Security	Amount of Performance Security Not less than the Percentage of the Total Contract Price)
a) Cash or Cashier's/manager's check issued by a Universal or Commercial Bank	Goods and Consulting Services - Five Percent (5%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security	Thirty percent (30%)

**4. Submission of Bids – May 22, 2019, 8:30 A.M. – 9:00 A.M.**

**Late bids shall not be accepted**

**5. Opening of Bids – May 22, 2019**

**Technical Proposal - 9:01 A.M.**

**Financial Proposal - 2:00 P.M.**

**6. The first envelope shall contain of the following:**

- a. PhilGEPS Certificate of Registration and membership in accordance with Section 8.5.2 of the revised IRR of RA9184;
- b. PCAB License and Registration;
- c. Statement of all Ongoing Government and Private Contracts;
- d. Statement of SLCC;
- e. NFCC Computation;
- f. JVA, if applicable;
- g. Bid security in the prescribed form, amount and validity period;
- h. Project Requirements, which shall include the following:
  - (i) Organization chart for the contract to be bid;
  - (ii) List of contractor's personnel to be assigned to the contract to be bid, with their complete qualification and experience data;
  - (iii) List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; and
  - (iv) Omnibus Sworn Statement in accordance with Section 25.3 of this IRR;
- i. Preliminary Conceptual Design Plans in accordance with the degree of details specified by the procuring entity;
- j. Design and construction methods;
- k. List of design and construction personnel, to be assigned to the contract to be bid, with their complete qualification and experience data; and
- l. Value engineering analysis of design and construction method;

The second envelope shall contain all the required documents for infrastructure projects under Section 25.3 of the IRR of RA 9184 and the following documents,

- a. Lump sum bid prices, which shall include the detailed engineering cost, in the prescribed Bid Form;
- b. Detailed estimates including a summary sheet indicating the unit prices of construction materials, labor rates and equipment rentals used in coming up with the bid; and
- c. Cash flow by the quarter and payments schedule.
- d. Bill of Quantities – Soft Copy (Flash Drive/CD).

**7. Bid Evaluation**

Specified in the BDS

**8. Minutes of the Meeting is available upon written request.**

**9. Terms of Reference:**

For Upgrade of National Metrology Building Main Water Pipe:

2. Existing vertical elevated water tank in the uppermost roof deck of the building shall be converted to a horizontal type and will be relocated **at the central quadrangle ground floor of the Metrology Building.**

**10. Similar contract: Design and Build of Upgrading/New Cold Water Line.**

Issued by:

  
**ENGR. JOSEPH L. HERRERA**

ITDI-BAC Co-Chairperson, Sub. Com. for Infrastructure