

Republic of the Philippines
Department of Science and Technology
INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE
DOST Cpd., General Santos Ave., Bicutan, Taguig City
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PROJECT : REPAIR/RENOVATION AND MAINTENANCE OF ITDI BUILDINGS

LOCATION: DOST Compound, Gen. Santos Ave., Bicutan, Taguig City

OWNER : Industrial Technology Development Institute (ITDI)

SUBJECT : BID BULLETIN NO. 1

Date : December 12, 2017

This Bid Bulletin No. 1 is being issued to Bidders for their information and guidance in the preparation of their bids and shall be taken into consideration in their proposal. This bid bulletin will form part of the contract for this project.

1. Governing Rules:

Bidding and contract award for the above project shall be governed by the Revised Implementing Rules and Regulations of RA 9184 and the Philippine Bidding Documents (PBD), Fifth Edition, August 2016. Any discrepancy between the General Conditions and RA 9184, R.A 9184 shall prevail.

2. Marking and Sealing of Bids

- a. Contents of sealed envelope marked "ORIGINAL BID"
Sealed Envelope 1 marked "Original – Eligibility & Technical Proposal"
Sealed Envelope 2 marked "Original – Financial Proposal"
- b. Contents of sealed envelope marked "COPY NO. 1"
Sealed Envelope 1 marked "Copy No. 1 – Eligibility & Technical Proposal"
Sealed Envelope 2 marked "Copy No. 1 – Financial Proposal"
- c. Contents of sealed envelope marked "COPY NO. 2"
Sealed Envelope 1 marked "Copy No. 2 – Eligibility & Technical Proposal"
Sealed Envelope 2 marked "Copy No. 2 – Financial Proposal"
- d. The sealed outer envelopes marked "ORIGINAL BID", "COPY NO. 1" and "COPY NO. 2" shall be enclosed in **one single envelope/package**.
- e. All envelopes shall contain the following:

<p>PROJECT: (NAME OF THE PROJECT)</p> <p>(NAME AND ADDRESS OF BIDDER IN CAPITAL LETTER)</p> <p>TO: THE INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE (ITDI)</p> <p>ENGR. NORBERTO G. AMBAGAN ITDI-BAC CHAIRPERSON, SUB.COM. FOR INFRASTRUCTURE Metrology Building, DOST Compound Bicutan, Taguig City</p> <p>DO NOT OPEN BEFORE: December 19, 2017, 9:00 A.M</p>

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- General Conference on Weights and Measures (CGPM)
- Asia Pacific Metrology Programme (APMP)
- Asia Pacific Legal Metrology Forum (APLMF)

3. Items to be considered in the preparation of Bid

3.1 Bid Proposal shall be in Philippine currency.

3.2 The bid shall be signed on each and every page by the duly authorized signatory of the bidder. Items with erasures on the bid should bear the initials of the authorized signatory.

3.3 Bidders shall submit a Bid Securing Declaration or at least one (1) other Bid Security, the amount of which shall not be less than the percentage of the ABC in accordance with the following schedule:

Forms of bid Security	Amount of Bid Security (Not less than to Percentage of the ABC)
a) Cash or Cashier's/manager's check issued by a Universal or Commercial Bank	Two percent (2%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security	Five percent (5%)

3.4 Bid bonds should be posted in favor of Industrial Technology Development Institute. If other than GSIS, the bid bond should be accompanied with certificate of accreditation from the Insurance Commission. Bid bonds should be submitted with original receipts of payments. Bid security shall be Callable on Demand with a validity period of 120 calendar days.

3.5 To guarantee the faithful performance by the winning bidder of its obligations under the contract, it shall post performance security taken from the categories below the amount of which shall be not be less than the percentage of the total contract price in accordance with the following schedule:

Forms of Performance Security	Amount of Performance Security Not less than the Percentage of the Total Contract Price)
a) Cash or Cashier's/manager's check issued by a Universal or Commercial Bank	Goods and Consulting Services - Five Percent (5%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security	Thirty percent (30%)

4. Submission of Bids – December 19, 2017, 8:30-8:45 A.M

Late bids shall not be accepted

5. Opening of Bids – December 19, 2017, 9:00 A.M.

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6. Questions/clarifications not raised during Pre-bid conference

- 5.1 Questions/clarifications should be made in writing, addressed to the BAC Chair.
5.2 In the written query, company name and the project name should be indicated.
5.3 Additional bid bulletin, if any, will be issued regarding the matter.

7. Minutes of the Meeting is available upon request

8. General Scope of Work:

a. Materials Science Division:

Furnishing

- Furnish four (4) layer slotted aluminum framed open cabinets; 35cm x 125cm x 180cm (verify location to end-user);

Metals

- Derusting of existing trusses. All metals including purlins shall be painted with red oxide paint. Replace damaged parts of truss and purlins with the same size and specifications of the existing.

b. Standard and Testing Division:

Main Building

Furnishing

- For rooms 214, 217 and 223, repair existing cabinets and tables.
- Repair and installation of formica on 2.2m (L) x 0.6m (W) table cabinet.
- Installation of sliding glass on cabinet with dimension of 2.45m(L) x 0.75m(H)


Heating, Ventilation and Air-conditioning

- Transfer and rewiring of ceiling fan

Electrical

- Replace/upgrade all existing worn out light switches (preferably Panasonic or approved equivalent) located in rooms 223, 225, 217, 216, 221, 214 and 224 (11sets). Rewire and repair existing electrical lines for installation of lighting fixtures.
- Install 4 pieces branded 9w LED light complete with socket in room 223 and 6 pieces for room 214. For room 216 replace 14 sets fluorescent lights with T8 2-20w LED with housing and diffuser.
- Use concealed uPVC wiring in ceiling and double wall partitions, uPVC pipe wiring with complete accessories for wiring embedded in concrete and masonry.
- Rewiring/installation of 7 pieces convenience outlets (Panasonic brand) at room 223.

Issued by:


ENGR. NORBERTO G. AMBAGAN
ITDI-BAC Chairperson, Sub. Com. for Infrastructure

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