



**PROJECT :** REPAIR/RENOVATION & MAINTENANCE OF ITDI BUILDINGS & MAINTENANCE – 2015-LFP-02

**LOCATION:** DOST Compound, Gen. Santos Ave., Bicutan, Taguig City

**OWNER :** Industrial Technology Development Institute (ITDI)

**SUBJECT :** BID BULLETIN NO. 1

**Date :** January 29, 2016

This Bid Bulletin No. 1 is being issued to Bidders for their information and guidance in the preparation of their bids and shall be taken into consideration in their proposal. This bid bulletin will form part of the contract for this project.

**1. Governing Rules:**

Bidding and contract award for the above project shall be governed by the Revised Implementing Rules and Regulations of RA 9184 and the Philippine Bidding Documents (PBD), Fourth Edition, December 2010. Any discrepancy between the General Conditions and RA 9184, R.A 9184 shall prevail.

**2. Marking and Sealing of Bids**

- a. Contents of sealed envelope marked "**ORIGINAL BID**"  
Sealed Envelope 1 marked "**Original – Eligibility & Technical Proposal**"  
Sealed Envelope 2 marked "**Original – Financial Proposal**"
- b. Contents of sealed envelope marked "**COPY NO. 1**"  
Sealed Envelope 1 marked "**Copy No. 1 – Eligibility & Technical Proposal**"  
Sealed Envelope 2 marked "**Copy No. 1 – Financial Proposal**"
- c. The sealed outer envelopes marked "**ORIGINAL BID**" and "**COPY NO. 1**" shall be enclosed in **one single envelope/package**.
- d. All envelopes shall contain the following:

<p><b>PROJECT: (NAME OF THE PROJECT)</b></p> <p>(NAME AND ADDRESS OF BIDDER IN CAPITAL LETTER)</p> <p><b>TO: THE INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE (ITDI)</b></p> <p><b>MS. LYDIA M. ABLAÑA</b> <b>ITDI-BAC CHAIRMAN-INFRA</b> <b>Metrology Building, DOST Compound</b> <b>Bicutan, Taguig City</b></p> <p><b>"DO NOT OPEN BEFORE: February 9, 2016, 9:00 A.M</b></p>
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- Asia Pacific Legal Metrology Forum (APLMF)

### 3. Items to be considered in the preparation of Bid

3.1 **Bid Proposal** shall be in Philippine currency.

3.2 The bid shall be signed on each and every page by the duly authorized signatory of the bidder. Items with erasures on the bid should bear the initials of the authorized signatory.

3.3 Bidders shall submit a Bid Securing Declaration AND at least one (1) other Bid Security, the amount of which shall be equal to a percentage of the ABC in accordance with the following schedule:

Forms of bid Security	Amount of Bid Security (Equal to Percentage of the ABC)
a) Cash or Cashier's/manager's check issued by a Universal or Commercial Bank	Two percent (2%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security	Five percent (5%)
d) Any combination of the foregoing	Proportionate to share of form with respect to total amount of security

3.4 Bid bonds should be posted in favor of Industrial Technology Development Institute. If other than GSIS, the bid bond should be accompanied with certificate of accreditation from the Insurance Commission. Bid bonds should be submitted with original receipts of payments. Bid security shall be Callable on Demand with a validity period of 120 calendar days.

3.5 To guarantee the faithful performance by the winning bidder of its obligations under the contract, it shall post performance security taken from the categories below the amount of which shall be equal to a percentage of the total contract price in accordance with the following schedule:

Forms of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
a) Cash or Cashier's/manager's check issued by a Universal or Commercial Bank	Goods and Consulting Services - Five Percent (5%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security	Thirty percent (30%)
d) Any combination of the foregoing	Proportionate to share of form with respect to total amount of security

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4. **Submission of Bids – February 9, 2016, 8:30-9:00 A.M**

Late bids shall not be accepted

5. **Opening of Bids – February 9, 2016, 9:00 A.M.**

6. **Questions/clarifications not raised during Pre-bid conference**

- 5.1 Questions/clarifications should be made in writing, addressed to the BAC Chair.
- 5.2 In the written query, company name and the project name should be indicated.
- 5.3 Additional bid bulletin, if any, will be issued regarding the matter.

7. Minutes of the Meeting is available upon request

8. Audited Financial Statement stamped received by BIR or its duly accredited and authorized institution for the CY **2013 and 2014**.

9. Scope of Work:

- a. Counter Tops: Low Teller Counter is intended for the Cashier Section.
- b. Proposal Item II: Summary (Please see attached)
- c. Proposal Item III: Additive and Deductive Unit Prices (Please see attached)
- d. Interior Designer and Electrical Engineers are not necessarily to be within the area in full time basis.

10. Other queries are yet to be answered by the Architect. As soon as it is provided, another Bid Bulletin will be issued.

Issued by:



**MS. LYDIA M. ABLAÑA**  
ITDI-BAC Chairman-infra

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PROPOSAL ITEM II :

SUMMARY

PROJECT : REPAIR/RENOVATION AND MAINTENANCE OF ITDI BUILDINGS AND FACILITIES (REF NO. LFP-2015-002)

Prices indicated below include materials, labor, materials, equipment, overhead, taxes, contingencies, and profit and other services for the completion of the particular item of work.

WORK DIVISION	BID AMOUNT
A. GENERAL REQUIREMENTS	
B. CONSTRUCTION 2(TWO) BAY SLOTS PARKING	
C. CABLE INTERNET WIRE	
D. REPAIR OF CANOPY	
E. GARDEN	
F. RECEPTION AREAS	
G. LOBBY (FIRST FLOOR)	
H. STAIRS	
I. LOBBY (SECOND FLOOR)	
J. CANTEEN 9(FUNCTION ROOM)	
K. COMFORT ROOM SHE & HE (8 UNITS each)	
L. OFFICE OF THE DIRECTOR	
M. OFFICE OF THE DEPUTY DIRECTOR	
N. PMISD ROOM	
O. FINANCE MANAGEMENT DIVISON (FMD)	
P. ADMINISTRATIVE MANAGEMENT DIVISION (ADM)	
Q. TECHNOLOGICAL SERVICES DIV. (TSD)	
R. HALLWAY DOOR	
S. WATER TANK	
<b>TOTAL BID PRICE</b>	<b>P</b>

PROPOSAL ITEM III: ADDITIVE and DEDUCTIVE UNIT PRICES  
 PROJECT : REPAIR/RENOVATION AND MAINTENANCE OF ITDI  
 BUILDINGS AND FACILITIES REF. NO. 2015-LFP02

ITEM WORK DIVISION	UNIT	QTY	ADDITIVE	DEDUCTIVE
<b>I. FURNITURES</b>				
Modular Partition (60mm thk)	Sq.m.			
Aluminum				
Phenolic Board	Sq.ft			
Modular Table	Pc			
3 Seater Sofa w/ SS legs	Set			
2 Seater Sofa w. SS legs	Set			
Side Cabinet 3 layer drawer/lock	Pc			
Executive table	Pc			
Executive Chair	Pc			
Staff Chair	Pc			
<b>II. CONCRETE WORKS</b>				
600 mm x 600mm granite tiles	Sq.m.			
300 mm x 300mm Unglazed tiles	Sq.m			
250 mm x 250mm Glazed tiles	Sq.m			
Tiles Adhesive Cement	Sq.m.			
ABC Grout	Bag			
Concrete topping	Sq.m.			
Concrete partitions	Cu.m			
<b>III. DOORS AND WINDOWS</b>				
Flush Door (0.60x2.10)	Set			
Flush Door (0.90x2.10)	Set			
Steel Door (1.6m x 2.10m)	Sq.ft.			
Aluminum Sliding door	Sq.ft.			
<b>IV. PAINTING</b>				
Masonry Painting	Sq.m.			
Wood Painting	Sq.m.			
Gypsum Board Painting				
Steel Painting	Sq.m			
Duco Painting	Sq.m.			
<b>V. PLUMBING WORKS</b>				
Water Closet (HCG)	Set			
Lavatory (HCG)	Set			
Urinal (HCG)	Set			
Water line and its Accessories	Pc.			
Wastes Water Line and its Accessories	Pc.			
Plumbing Accessories	Pc.			
<b>VI. Others</b>				
Ficemboard 6mm thk	Set			
Acoustic Board	Sq.m.			
Gypsum Board	Pc.			
Combi-Shades Roller blinds	Sq.ft			
Modular Flourescent luminare w/ reflector 2 x 28 T5 lamps w/ electronic ballast	Pc.			
Rubberized tiles	Sq.m.			

