



PROJECT : PROCUREMENT OF JANITORIAL SERVICES

LOCATION: DOST Compound, Gen. Santos Ave., Bicutan, Taguig City

OWNER : Industrial Technology Development Institute (ITDI)

SUBJECT : BID BULLETIN NO. 1

Date : February 5, 2014^{ms}

This Bid Bulletin No. 1 is being issued to Bidders for their information and guidance in the preparation of their bids and shall be taken into consideration in their proposal. This bid bulletin will form part of the contract for this project.

1. Governing Rules:

Bidding and contract award for the above project shall be governed by the Revised Implementing Rules and Regulations of RA 9184, 2009 and the Philippine Bidding Documents (PBD), Fourth Edition, December 2010. Any discrepancy between the General Conditions and RA 9184, R.A 9184 shall prevail.

2. Marking and Sealing of Bids

- a. Contents of sealed envelope marked "**ORIGINAL BID**"
Sealed Envelope 1 marked "**Original – Eligibility & Technical Proposal**"
Sealed Envelope 2 marked "**Original – Financial Proposal**"
- b. Contents of sealed envelope marked "**COPY NO. 1**"
Sealed Envelope 1 marked "**Copy No. 1 – Eligibility & Technical Proposal**"
Sealed Envelope 2 marked "**Copy No. 1 – Financial Proposal**"
- c. The sealed outer envelopes marked "**ORIGINAL BID**" and "**COPY NO. 1** shall be enclosed in **one single envelope/package**.
- d. All envelopes shall contain the following:

PROJECT: PROCUREMENT OF JANITORIAL SERVICES

(NAME AND ADDRESS OF BIDDER IN CAPITAL LETTER)

TO:
THE INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE (ITDI)

MS. NELIA ELISA FLORENDO
ITDI-BAC CHAIRMAN
Metrology Building, DOST Compound
Bicutan, Taguig City

"DO NOT OPEN BEFORE: February 17, 2014 9:00 A.M

Our Business is Industry

Membership:

- General Conference on Weights and Measures (CGPM)
- Asia Pacific Metrology Programme (APMP)
- Asia Pacific Legal Metrology Forum (APLMF)

3. Bid Proposal shall be in Philippine currency.

4. The bid shall be signed on each and every page by the duly authorized signatory of the bidder. Items with erasures on the bid should bear the initials of the authorized signatory.
5. Bid bonds should be posted in favor of Industrial Technology Development Institute. If other than GSIS, the bid bond should be accompanied with certificate of accreditation from the Insurance Commission. Bid bonds should be submitted with original receipts of payments. Bid security shall be Callable on Demand with a validity period of 120 calendar days. Bid Securing Declaration can be used as a form of bid security.

6. Questions/clarifications not raised during Pre-bid conference

- 6.1 Questions/clarifications should be made in writing, addressed to the BAC Chair.
- 6.2 In the written query, company name and the project name should be indicated.
- 6.3 Additional bid bulletin, if any, will be issued regarding the matter.

7. Technical Specifications:

- 7.1 Computation of working days – 298
- 7.2 Certificate of Completion or Certificate of Acceptance is acceptable as supporting document to completed contract

Issued by:


NELIA ELISA FLORENDO
ITDI-BAC Chairman

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