

Report on Aging of Cash Advances
Schedule of Advances to Officers and Employees
 As of November 15, 2015

Agency Name : Industrial Technology Development Institute
 Agency Code : 19005000000

Book No: _____
 Account Title: Advances to Officers and Employees
 Account Code: 1990104000

Name	Particulars	Reference	Total Amount	Amount Due				Remarks
				Less than 30 days	31-60days	61-90 days	Over 1 year	
A. Advances for Special Purpose								
1. Local Travel								
PERSIA ADA DE YRO	Travel to Bacolod dated October 22-24, 2015	LDDAP-ADA No. 184-10-679-15	6,100.00	6,100.00	-	-	-	Liquidation required within 30 days after date of Travel as per EO No. 298
BLESSIE A. BASILIA	Travel to Bacolod dated October 22-24, 2015	LDDAP-ADA No. 184-10-689-15	6,100.00	6,100.00	-	-	-	Liquidation required within 30 days after date of Travel as per EO No. 298
VIOLETA B. CONOZA	Travel to Zamboanga City dated December 1-6, 2015	LDDAP-ADA No. 101-11-026-15	5,510.00	5,510.00	-	-	-	Liquidation required within 30 days after date of Travel as per EO No. 298
JOSEPHINE B. KING	Travel to Zamboanga City dated December 1-6, 2015	LDDAP-ADA No. 101-11-026-15	5,510.00	5,510.00	-	-	-	Liquidation required within 30 days after date of Travel as per EO No. 298
LUZMIN R. ESTEBAN	Travel to Zamboanga City dated December 1-6, 2015	LDDAP-ADA No. 101-11-026-15	5,310.00	5,310.00	-	-	-	Liquidation required within 30 days after date of Travel as per EO No. 298
Sub-Total			28,530.00	28,530.00	0.00	0.00	0.00	
2. Foreign Travel								
SABINO PAULO B. LEONES, JR.	Travel to Taiwan dated September 6-16, 2015	LDDAP-ADA No. 101-09-752-15	87,805.90	-	87,805.90	-	-	Liquidation on process
	Travel to Beijing, China dated November 1-8, 2015	LDDAP-ADA No. 101-10-968-15	64,758.58	64,758.58	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
BENILDA S. EBARVIA	Travel to Maryland, USA dated October 11-20, 2015	LDDAP-ADA No. 101-10-878-15	146,225.01	-	146,225.01	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
	Travel to Beijing, China dated October 29-November 4, 2015	LDDAP-ADA No. 101-10-970-15	112,868.03	112,868.03	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
MICHAEL JASON A. SOLIS	Travel to Queenstown, New Zealand dated October 12-18, 2015	LDDAP-ADA No. 101-10-877-15	70,333.89	-	70,333.89	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
	Travel to Beijing, China dated November 1-7, 2015	LDDAP-ADA No. 101-10-968-15	94,934.34	94,934.34	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
AURORA V. KIMURA	Travel to Queenstown, New Zealand dated October 12-18, 2015	LDDAP-ADA No. 101-10-877-15	70,333.89	-	70,333.89	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
	Travel to Beijing, China dated October 31-November 7, 2015	LDDAP-ADA No. 101-10-968-15	107,747.36	107,747.36	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
MANUEL M. RUIZ	Travel to Queenstown, New Zealand dated October 12-18, 2015	LDDAP-ADA No. 101-10-877-15	70,333.89	-	70,333.89	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
DAISY E. TANAFRAÑA	Travel to Osaka, Japan dated October 21-24, 2015	LDDAP-ADA No. 101-10-918-15	59,041.92	59,041.92	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
MA. LUTGARDA F. ANGSATO	Travel to Osaka, Japan dated October 21-24, 2015	LDDAP-ADA No. 101-10-918-15	56,441.92	56,441.92	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
MARLON SA. AGUINALDO	Travel to Beijing, China dated October 29-November 4, 2015	LDDAP-ADA No. 101-10-969-15	96,672.72	96,672.72	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
AARON C. DACUYA	Travel to Beijing, China dated October 29-November 4, 2015	LDDAP-ADA No. 101-10-970-15	113,068.03	113,068.03	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
NIÑALZA ESCORIAL	Travel to Beijing, China dated October 29-November 4, 2015	LDDAP-ADA No. 101-10-971-15	113,068.03	113,068.03	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
MARY GRACE BUENAVIDES	Travel to Beijing, China dated October 29-November 4, 2015	LDDAP-ADA No. 101-10-971-15	113,068.03	113,068.03	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
RADLEY F. MANALO	Travel to Beijing, China dated November 1-5, 2015	LDDAP-ADA No. 101-10-968-15	64,008.87	64,008.87	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
JES G. TRILLANA	Travel to Beijing, China dated November 1-5, 2015	LDDAP-ADA No. 101-10-968-15	64,008.87	64,008.87	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
KIVEEN P. SUYCANO	Travel to Beijing, China dated November 1-15, 2015	LDDAP-ADA No. 101-10-968-15	64,008.87	64,008.87	-	-	-	Liquidation required within 60 days after date of Travel as per EO No. 298
Sub-Total			1,568,728.15	1,123,695.57	445,032.58	0.00	0.00	
TOTAL			1,597,258.15	1,152,225.57	445,032.58	0.00	0.00	

Certified Correct:


 Soledad S. Reyes
 Accountant IV

Approved by:


 Maria Patricia V. Azanza, Ph.D.
 Director, ITDI

